



DEPARTMENT OF THE ARMY
HEADQUARTERS, 266TH FINANCE COMMAND
UNIT 29007
APO AE 09007

COMMAND POLICY MEMORANDUM 1

AEUFC

1 August 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 266th FINCOM Command Policy Program

1. **PURPOSE.** This memorandum establishes uniform procedures for preparation and maintenance of the 266th FINCOM Command Policy Program.
2. **APPLICABILITY.** These policies apply to all 266th Finance Command units and directorates to include subordinate battalions, the HHC, and all staff directorates. It is the responsibility of each supervisor to ensure that every employee and soldier has copies of all command policies, and to ensure they have read them and understand them.
3. **POLICY.**
 - a. USAREUR Command policy letters apply to every member of this command.
 - b. FINCOM Policy letters will be submitted to the Commander, 266th Finance Command for approval as needed. Policy letters are published to establish procedures not covered in existing regulations or when the command requires additional emphasis in special areas of interest beyond the policies published by USAREUR.
 - c. These policies must be incorporated into operations at all levels, command and staff.
 - d. The S1 will maintain the master policy letter file, a policy file index, assign numbers to new policy letters, include a complete set of all policies for use in any command or directorate Welcome Packet, and make additional distribution of policy letters as required.
 - e. All FINCOM command policies dated prior to 1 August 2002 have been rescinded by the undersigned. All policies from 1 August 2002 forward are in effect as dated, and will remain so until rescinded by the undersigned, or a future 266th FINCOM Commander.

AEUFC

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4. Point of contact is S1 Adjutant, 266th FINCOM, DSN 379-5116.

ORIGINAL SIGNED
KEVIN G. TROLLER
COL, FC
Commanding

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