



DEPARTMENT OF THE ARMY

208th Finance Battalion

Unit 30041

APO AE 09166



AEUFC-FBS-AG

1 October 2000

MEMORANDUM FOR See Distribution

SUBJECT: Policy Letter 7, Health and Welfare Inspections.

1. **PURPOSE.** To set policy for the conduct of Health and Welfare Inspections.
2. **APPLICABILITY.** This policy applies to all 208th Finance Battalion personnel.
3. **POLICY.**
 - a. Squad leaders will check soldiers' living areas monthly. Squad Leader and/or Detachment Sergeants should assist in house hunting and ensure quarters are affordable and livable.
 - b. Detachment Commanders will conduct Health and Welfare Inspections at least quarterly or as needed to ensure the readiness, safety, and welfare of their soldiers. This applies to both on post and off post residents.
 - c. The inspection should focus on living areas (barracks or off post residence), work areas including motor pool, unit common use areas such as storage rooms and laundry rooms, parking lots, and privately owned vehicles. Inspections should determine whether the command is properly equipped, functioning properly, maintaining proper standards of readiness, sanitation and cleanliness; and that soldiers are present, fit, and ready for duty. Commanders may also use inspections to locate and confiscate unlawful weapons, narcotics, dangerous drugs, and other contraband.
 - d. Commanders will not use health inspections as a subterfuge to a search. Generally, a search is appropriate when there is probable cause to believe a crime has occurred and that there is evidence of the crime located in a specific location.
 - e. To avoid confusion between a search and an inspection, health and welfare inspections should be scheduled well in advance by commanders. The commander should also notify at least one other person of the planned inspection (First Sergeant), and the inspection should cover a large area and not a specific target of rooms, cars, or soldiers.
 - f. Records of all inspections conducted will be maintained at the battalion level by the First Sergeant.
 - g. Commanders can obtain further advice and guidance from the Provost Marshal Operations on Sullivan Barracks DSN 385-3200 or Staff Judge Advocate on Taylor Barracks DSN 381-8226.

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STEPHEN J. RIVIERE
LTC, FC
Commanding

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