



**DEPARTMENT OF THE ARMY**  
208TH FINANCE BATTALION  
UNIT 30041  
APO AE 09166



AEUFC-FBS-AG

1 October 2000

MEMORANDUM FOR See Distribution

**SUBJECT: Policy Letter 5, Command Safety**

1. **PURPOSE:** To establish battalion policy and awareness for Command Safety in order to protect our personnel, equipment, and facilities from accidental loss.

2. **APPLICABILITY:** This policy applies to all 208<sup>TH</sup> Finance Battalion (FB) personnel.

3. **REFERENCE:**

- a. AR 385-10, 23 May 1998, The Army Safety Program.
- b. AR 385-40, Accident Reporting and Records.
- c. FM 100-14, 23 April 1998, Risk Management.
- d. USAREUR Pamphlet 350-205, 1 October 1998, Catalog of Institutional Training Course
- e. USAREUR Command Policy Letter 3, 1 March 1999, Safety

4. **BACKGROUND:**

a. Each year, soldiers are needlessly killed and maimed due to accident prevention. Training ensures soldiers know and are proficient on the standards and safe work procedures. Discipline enforces the compliance with the standards and work practices. Leadership instills an accident prevention attitude and ensures safe mission accomplishment.

b. Leadership, discipline, and training are keys to accident prevention. Training ensures soldiers know and are proficient on the standards and safe work procedures. Discipline enforces the compliance with the standards and work practices. Leadership instills an accident prevention attitude and ensures safe mission accomplishment.

5. **POLICY:**

a. Leaders and soldiers alike must be aware and committed to Command Safety. Every soldier and civilian is empowered to stop unsafe acts, and report violations through the chain of command.

b. Hold individuals accountable if they fail to follow established standards and procedures.

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c. Ensure that risk assessments are conducted for all operations, in peacetime, during training, and on deployments.

**SERVICE, PAY, SUPPORT!**

STEPHEN J. RIVIERE  
LTC, FC  
Commanding

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